

# Graduate Certificate - K-12 Athletic Administration

The K-12 Athletic Administration graduate certificate teaches an array of leadership skills necessary for managing an athletic department in nontraditional K-12 organizations including charter and private schools. This concentrated, 6-course graduate program is ideal if you currently have a master's degree and seek additional course work required to succeed as a high-school athletic administrator. If you do not have a master's in education, you might want to consider our M.Ed. in Educational Leadership degree, athletic administration concentration.

This program has specific admission requirements.

## Certificate Objectives:

Upon successful completion of this certificate, the student will be able to:

- Be prepared for leadership and managerial positions in athletic administration at the interscholastic level.
- Develop the skills required to meet today's secondary dual role of managing an athletic department and performing everyday supervision and leadership duties as a school administrator.
- Develop specific leadership skills relative to athletic budgeting and financial management, handling legal issues relative to managing an athletic department, conflict resolution, and managing facilities.

## Programmatic Admission Requirements

This graduate certificate program does not lead to state certification or licensure, nor can it be used to maintain state licensure or certification. We strongly encourage you to explore your state-specific requirements (<https://www.apus.edu/about/state-authorization/index>) prior to applying here in order to make an informed decision. In addition, you may email our coordinator of certification and licensure at [certification@apus.edu](mailto:certification@apus.edu).

The following documentation is required for admission and must be provided prior to course registration:

- Official bachelor's or master's transcript showing conferral of degree
- Graduate writing sample
- Non-Certification Questionnaire

- Documentation of 3 years teaching experience or 3 years managerial experience in an instructional setting
- Statement of Understanding (SOU)

Please visit our AMU (<https://www.amu.apus.edu/admissions/graduate-requirements.html>) or APU (<https://www.apu.apus.edu/admissions/graduate-requirements.html>) graduate admission page for more information on institutional admission requirements.

## Need help?

If you have questions regarding a program's admission requirements, please contact an admissions representative at 877-755-2787 or [info@apus.edu](mailto:info@apus.edu).

## Certificate Requirements (18 semester hours)

Code	Title	Semester Hours
SPMT603	High School Athletic Administration	3
SPMT650	Legal Issues in High School Athletic Administration	3
SPMT610	Sports Finance	3
SPMT620	Leadership and Management in Sport	3
EDUC523	Supervision of Instruction	3
EDUC695	Capstone Seminar K-12 Learning Organization	3